

# Tier 2 (Intra-company Transfer) visa

## 1. Overview

You can apply for a Tier 2 (Intra-company Transfer) visa if:

- your overseas employer has offered you a role in a UK branch of the organisation
- you're from outside the [European Economic Area \(EEA\)](#) and Switzerland
- you meet the other [eligibility requirements](#)

### Getting sponsored

You need to be sponsored - you have a [certificate of sponsorship](#) from a licensed sponsor - before you can apply to come to the UK to work.

The work you do in the UK must relate to the work of your sponsor organisation.

## Types of Intra-company Transfer visa

There are 3 types of Intra-company Transfer visa.

### Long-term Staff

This visa is for transfers of more than 12 months into a role that can't be filled by a new UK recruit.

You'll need to have worked for your company for more than 12 months, unless they're going to pay you £73,900 or more a year to work in the UK.

## **Short-term Staff**

This visa is for transfers up to and including 12 months into a role that can't be filled by a new UK recruit. You need to have worked for your employer overseas for at least 12 months.

You can only apply for this type of visa if your certificate of sponsorship was assigned to you on or before 5 April 2017. Employers can't give new certificates of sponsorship for this type of visa because it's now closed.

## **Graduate Trainee**

This visa is for transfers into graduate trainee programmes for specialist roles. You need to be a recent graduate with at least 3 months' experience with your employer overseas.

## **How long it will take**

You can apply for a visa up to 3 months before the day you are due to start work in the UK. This date is listed on your certificate of sponsorship.

You should get a decision on your visa within 3 weeks when you apply from outside the UK.

You can check the [guide processing times](#) to find out how long getting a visa might take in your country.

## **Fees**

How much you pay for a Tier 2 (Intra-company Transfer) visa depends on the type of visa, where you are and how you apply.

## **Short-term Staff or Graduate Trainee**

Who you're applying for	Apply (outside the UK)	Extend or switch by post in the UK	Extend or switch in person in the UK (premium service)
You	£463	£463	£1,053
If you're a citizen of Turkey or Macedonia	£408	£408	£998
All dependants	£463 each person	£463 each person	£1,053 each person

### Long-term Staff (up to 3 years)

Who you're applying for	Apply (outside the UK)	Extend or switch by post in the UK	Extend or switch in person in the UK (premium service)
You	£587	£677	£1,267
If you're a citizen of Turkey or Macedonia	£532	£622	£1,212
All dependants	£587 each person	£677 each person	£1,267 each person

### Long-term Staff (more than 3 years)

Who you're applying for	Apply (outside the UK)	Extend or switch by post in the UK	Extend or switch in person in the UK (premium service)
You	£1,174	£1,354	£1,944
If you're a citizen of Turkey or Macedonia	£1,119	£1,299	£1,889
All dependants	£1,174 each person	£1,354 each person	£1,944 each person

## How long you can stay

You can come to the UK with a Tier 2 (Intra-company Transfer) visa for up to the maximum stay allowed for your visa type, or the time given on your certificate of sponsorship plus one month, whichever is shorter.

The maximum stay for each type of Tier 2 (Intra-company Transfer) visa is:

- Long-term Staff (if you earn more than £120,000 per year): 9 years
- Long-term Staff (if you earn less than £120,000 per year): 5 years, 1 month
- Graduate Trainee: 12 months
- Short-term Staff: 12 months

Your stay must start no more than 14 days before the start date on your [certificate of sponsorship](#).

You can [apply to extend](#) your stay in the UK for the maximum time allowed for your visa type.

## What you can and can't do

You can:

- work for your sponsor in the job described in your certificate of sponsorship
- do a second job in the same profession and at the same level as your main job for up to 20 hours per week
- do voluntary work
- study as long as it doesn't interfere with the job you're sponsored for
- travel abroad and return to the UK
- bring [family members](#) with you

You can't:

- get [public funds](#)
- start working before you get a visa

## 2. Eligibility

You must:

- provide a certificate of sponsorship reference number from your sponsor
- have an 'appropriate' salary
- have proof of £945 in savings, unless you're exempt

## Certificate of sponsorship

A certificate of sponsorship is a reference number which holds information about the job and your personal details. It's not an actual certificate or paper document.

Your sponsor will give you your certificate of sponsorship reference number.

They must also give you some other information to help you to apply, for example how much you'll be paid.

You'll need to add your certificate of sponsorship reference number to your application form - you can only use it once.

Your certificate of sponsorship is valid for 3 months from the date it is assigned to you.

## Appropriate salary

You usually need to be paid at least the minimum salary for your type of visa or the [appropriate rate](#) for the job you're offered - whichever is higher.

The minimum salary is:

- £41,500 for Long-term Staff
- £30,000 for Short-term Staff
- £23,000 for Graduate Trainee

Check the [guidance](#) - the salary you need might be different, for example if:

- you're extending your Tier 2 (Intra-company Transfer) visa
- you're working in the UK for less than a year
- you'll be paid at an hourly rate
- you'll work a set number of hours

## Savings

You must have £945 in your bank account for 90 days before you apply. This is to prove you can support yourself.

You won't need savings if you have both a:

- [fully approved \('A-rated'\) sponsor](#)
- certificate of sponsorship stating that your sponsor will give you at least £945 to cover your costs for a month if you need it

## 3. Documents you must provide

When you apply you'll need to provide:

- a current passport or other valid travel identification
- bank statements showing you've had at least £945 in savings continuously over the last 90 days, or your sponsor's certification that they can support and accommodate you for the first month you're employed
- your [tuberculosis test results](#) if you're from a country where you have to take the test

You need a page in your passport that's blank on both sides for your visa.

You may be asked to prove you work for your employer outside the UK. The time you must have worked for your employer depends on the visa you're applying for.

<b>Visa type</b>	<b>Time you must have worked for your employer</b>
Long-term Staff - you'll earn less than £73,900 a year	12 months
Long-term Staff - you'll earn more than £73,900 a year	no minimum time
Short-term Staff	12 months
Graduate Trainee	3 months

You may be asked to provide one of the following showing payments by your employer for the required time period:

- original printed payslips, or copies of online payslips supported by a letter from your sponsor signed by a senior staff member
- bank or building society statements
- a building society pass book

You'll need to provide [a certified translation](#) of any documents that aren't in English or Welsh.

Read the [full list of documents you can provide](#).

You may need to provide additional documents depending on your circumstances.